

## Appendix 9 Sample Letter to Neighbours Requesting an Interallotment Easement

Dear .....

We are proposing to redevelop our property at .....  
Council has advised us that, in order to proceed with the proposal, we are required to put forward a proposal for the drainage of stormwater. We have been provided with two options.

The first, preferred, method is to obtain a drainage easement to convey the stormwater runoff from our property to .....  
In order to achieve this, you would be required to grant us a drainage easement through your property. Should you grant us a drainage easement, all costs for the creation of the easement would be borne by us, together with any consideration for the use of your property as may be determined by an independent valuation or later agreement.

The alternative to a drainage easement is that our development be limited to 30% of the property area to allow sufficient area between the house and our back / side fence next to your property for installation of an underground dispersal system that would spread and absorb the stormwater flow into the ground. You may be affected by this option as the runoff and seepage from this system could flow towards your property because of the slope of the land.

It would be appreciated if you would indicate your position regarding drainage from our property by filling out the section at the base of this letter. Once you have done so, we will be able to advise Council of your decision and have assessment of our application progress.

Yours sincerely

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**Please delete one as relevant:**

**YES, I / we are willing** to grant you a drainage easement.

**NO, I / we are not willing** to grant you a drainage easement.

Name: ..... Signature: .....

Name: ..... Signature: .....

Address: .....